



COLLEGE OF NURSING CUTTACK

(An Unit of Nayak Educational Trust, Regd. No. 590)

At : Charigharia, Daulatabad, Choudwar, Cuttack -754026 (Odisha)

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Letter No.: CON/4382/2026

Date: 06/08/2026

To

Dr. Mamata Acharya

Principal

College of Nursing Cuttack

Choudwar, Cuttack – 754026

Subject: Appointment as Ombudsperson

Madam,

With reference to the discussions held, I am pleased to inform you that the Chairman, College of Nursing Cuttack, hereby appoints you as the **Ombudsperson** for the redressal of students' grievances of the College in accordance with the provisions of the **University Grants Commission (Redressal of Grievances of Students) Regulations, 2023**, with effect from 6th August 2026.

The appointment shall be governed by the following terms and conditions:

1. **Tenure:** Your appointment shall be for a period of **three (3) years** from the date of assuming charge, unless terminated earlier in accordance with the provisions of the UGC Regulations, 2023.
2. **Honorarium:** You shall be paid a **sitting fee of ₹5,000/- (Rupees Five Thousand only)** for each sitting conducted for the hearing and disposal of students' grievances.
3. **Duties and Responsibilities:** You shall discharge the duties and responsibilities of the Ombudsperson strictly in accordance with the provisions and guidelines prescribed under the **University Grants Commission (Redressal of Grievances of Students) Regulations, 2023**, and any amendments issued thereto from time to time.
4. **Acceptance:** You are requested to convey your acceptance of this appointment and assume the responsibilities of the office with effect from **17th August 2026**.

The Management places on record its confidence in your integrity, experience, and commitment to ensuring a fair, transparent, and effective grievance redressal mechanism for the students of the College.

We wish you success in your tenure as Ombudsperson.

Yours faithfully,

Udaya Narayan

Chairman

College of Nursing Cuttack

Charigharia, Choudwar, Cuttack – 754026

Chairman

College of Nursing Cuttack