



COLLEGE OF NURSING CUTTACK

(An Unit of Nayak Educational Trust, Regd. No. 590)

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Minutes of the Meeting of the Student Grievance Redressal Committee (SGRC)

Meeting No.: 02/2026

Date: 05 August 2026

Time: 11.30 A.M.

Venue: Principal's Chamber

Members Present

Sl. No.	Name	Designation	Position
1	Dr. Mamata Acharya	Principal	Chairperson
2	Mrs. Nandita Mohanty	Professor	Member
3	Mrs. Ranjita Behera	Associate Professor	Member
4	Mrs. Yasaswini Panda	Assistant Professor	Member
5	Mrs. Itishree Nayak	Assistant Professor	Member
6	Mr. Tusar Kumar Sethy	Superintendent of Office	SC/ST Representative
7	Ms. Priyanka Priyadarshani Sukla	Final Year B.Sc. Nursing	Member

Agenda

1. Review of grievances received during the review period.
2. Status of grievance disposal.
3. Review of disposal timelines.
4. Review of awareness programmes.
5. Strengthening online and offline grievance mechanisms.
6. Compliance with UGC Regulations, 2020.

Proceedings

The Chairperson welcomed all members and reviewed the functioning of the Student Grievance Redressal System.

The Committee reviewed:

- Number of grievances received.
- Number of grievances disposed.
- Average disposal time.
- Pending grievances.
- Confidentiality maintained during enquiry.
- Effectiveness of grievance register and documentation.
- Student awareness regarding grievance submission.

The Committee observed that all grievances received during the review period were resolved within the prescribed timeline and no grievance remained pending.